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RR RUEHWEB

DE RUEHGV #0124 0401341
ZNR UUUUU ZZH
R 091341Z FEB 10
FM USMISSION GENEVA
TO RUEHC/SECSTATE WASHDC 0073
INFO RUEHGV/USMISSION GENEVA

UNCLAS GENEVA 000124

SIPDIS
DEPT FOR HR/EX, ATTN: RUBEN TORRES

E.O. 12958: N/A
TAGS: [AMGT](#) [AOMS](#) [SZ](#)
SUBJECT: OMS STAFF SERVING AS NOTARY PUBLICS

[1](#)1. (U) The Mission requests that two OMS positions in Geneva be authorized to serve as notary publics. Since the Mission does not offer consular services, there is no ready pool of consular officers to provide this required service to Mission staff. Two OMS positions will provide adequate coverage.

[1](#)2. (U) Two current OMS staff members are available to serve in this function: Rosemary Motisi (ETD - September 2012) and Sandra Griffis (ETD - October 2011). Ms. Motisi has served as a notary public in the State of Colorado previously, in her capacity there as a professional legal secretary.

[1](#)3. (U) This request stems from a period of time - over one month - when the Vice Consul, who typically would assist our Mission members with notary services, was out of the country. There was no back-up available which was a great inconvenience to our staff. We do currently have a Vice Consul available to perform notary services, but are looking to provide ample back-up in the future.
GRIFFITHS